



EVALUATION METHODOLOGY

Programme: Certificate in Soft Skill and IT Skill (CSSITS)

No. of Courses: 4

Total Credits: 16

Course Code	Course Title	Credit	Continuous Evaluation (Assignments)			Term End Examination			Minimum Pass %
			Full Mark	Pass Mark	Weightage %	Full Mark	Pass Mark	Weightage %	
CSSITS-01	Soft Skill 1&2	4	100	40	25%	100	40	75%	40%
CSSITS -02	Soft Skill 3 & Practical	4	100	40	25%	100	40	75%	40%
CSSITS -03	Computer Fundamentals, Operating System & MIS	4	100	40	25%	100	40	75%	40%
CSSITS -04	MS Office & Internet Applications	4	100	40	25%	100	40	75%	40%

Division Criteria

- First Division : 60% and above
- Second Division : 50% but below 60%
- Pass : 40% but below 50%
- Unsuccessful : Below 40%

Co-relates of the letter grade with point grade

- O (Outstanding) : 10
- A+ (Excellent) : 9
- A (Very Good) : 8
- B+ (Good) : 7
- B (Above Average) : 6
- C (Avarage) : 5
- P (Pass) : 4
- F (Fail) : 0 (Zero)
- Ab (Absent) : 0 (Zero)