

ODISHA STATE OPEN UNIVERSITY
G.M. UNIVERSITY CAMPUS, BUDHARAJA, SAMBALPUR, 768004

No. - OSOU/F&A/2023/ 359

Date 18.05.2023

Short-Quotation Call Notice

Sealed quotations are invited from reputed firms/registered bidders for supply of (A) Bulk SMS Service (B) Event Management for 8th Foundation Day of Odisha State Open University, Sambalpur. The detailed requirement of the items can be downloaded from the University website i.e. <http://osou.ac.in>. Interested firms may visit the University Campus on working days between 07.00 AM to 01.00 PM for survey and accordingly submit their quotations to "The Registrar, Odisha State Open University, G.M. University Campus, Budharaja, Sambalpur, 768004" through Registered/Speed Post only so as to reach the office by 26.05.2023 at 01.00 PM. The University shall not be responsible for any postal delay. The quotationer shall be allowed to bid in Indian Rupees only. The quoted amount should be inclusive of all taxes and other charges such as transportation, installation etc, if any. No additional cost shall be entertained at later stage. Payment shall be made only after satisfactory completion of the work. The Competent Authority reserves the right to modify or cancel the quotation(s) without assigning any reason thereof.

The quotations shall be opened on **Dt.29.05.2023 at 11:00 AM**. The firms or their authorized representatives may remain present when the quotations are opened. The Envelope containing the quotation must be superscripted as "Quotation for supply of _____".

Copy to University Notice Board / Website for wide circulation.


Registrar 18/05/23

(A) Detailed Requirement as stated below for Bulk SMS Service :

- o API Integration
- o Use for OTP (for fast delivery)
- o Phone Book Management
- o Managing Groups
- o Manage documents.
- o Unlimited Sender ID (6 Characters)
- o Template Facility
- o Scheduling Of SMS
- o Customization of SMS
- o Exporting of Reports into Excel
- o Bulk upload of data from excel or csv file.
- o Unicode SMS sending.
- o Works 24 x 7 (for informative route).
- o API Report

Price Bid for Bulk SMS Service

| | | |
|----------|---|--|
| 1 | Name & Complete Address of the Bidder/ Firm | |
| 2 | Name of the Contact Person | |
| 3 | Mobile No. | |
| 4 | Mail ID. | |
| 5 | Quoted Price per SMS (Exclusive of GST) | |
| 6 | Others Charges if any | |
| 7 | Tax/GST | |
| 8 | Total Cost Per SMS | |

Signature of the Bidder with Seal

(B) Detailed Requirement as stated below for 8th Foundation Day:

| Sl. No. | Particulars | Amount including GST and other charges if any (in Indian Rupees only) (Per Unit Price) |
|----------------|---|---|
| 1 | New Synthetic Mat (Red/Green) | |
| 2 | Stage Chairs (VVIP) | |
| 3 | Sofa (VIP) | |
| 4 | Box Gate Per Sq.Ft (Including Design & Printing) | |
| 5 | Plastic Chairs | |
| 6 | Podium | |
| 7 | DG Set with Fuel(125KW) (Soundless) | |
| 8 | Sound (Speaker and Mic) | |
| 9 | Flower Decoration and Bouquet (Natural & Artificial Flowers) | |
| 10 | Back drop with Frame (Full Cover) Per Sq.Ft (Including Design & Printing) | |
| 11 | Side wall Per Sq.Ft | |
| 12 | Samiana | |
| 13 | Lights | |
| 14 | Tables | |
| 15 | Dustbins | |
| 16 | Sofa for Hi-Tea | |
| 17 | Standees (3x6) (4x8) Per Sq.Ft (Including Design & Printing) | |
| 18 | Selfie Corner Standee (Big Size) Per Sq.Ft | |
| 19 | Teapoy | |
| 20 | Air-Conditioner (2 Ton Stand AC) | |
| 21 | Video and Photography | |
| 22 | Live Streaming (YouTube & Facebook), LED TV & Internet Facility | |

Signature of the Bidder with Seal

| Sl. No. | Particulars | Amount including GST and other charges if any (in Indian Rupees only) (Per Unit Price) | | |
|---------|--------------------------------------|--|-------------|-------------|
| | | 150 Persons | 200 Persons | 250 Persons |
| 23 | Food and Catering Management: | | | |
| | Items for | | | |
| | <u>Item List:</u> | | | |
| | <i>A.Lunch</i> | | | |
| | 1.Plain Rice | | | |
| | 2.Dal | | | |
| | 3.Mix-Veg | | | |
| | 4.Paneer | | | |
| | 5.Tamato Khata | | | |
| | 6.Papad, Chips & Salad | | | |
| | 7.Water | | | |
| | <i>Breakfast per Packet</i> | | | |
| | 1.Samosa-1 | | | |
| | 2.Bara-01 | | | |
| | 3.Veg-Chup-01 | | | |
| | 4.Sweet-01 | | | |
| | 5.Tea & Water | | | |

Signature of the Bidder with Seal

General Terms & Conditions

1. The Firms shall submit valid GST Registration Certificate, PAN, latest GST Return for March 2023 (Monthly/Quarterly), Latest Income Tax Return Certificate for the F.Y. 2021-22 (A.Y. 2022-23) and details of past experience in providing such services.
2. For Event Management, the Firm shall be registered under the jurisdiction of Sambalpur Municipal Corporation. There will be no advance payment for this, and the bills will be settled within 15 days from completion of the work.

Signature of the Bidder with Seal