

ODISHA STATE OPEN UNIVERSITY, SAMBALPUR
SIGNED MOU WITH
NATIONAL DISASTER MANAGEMENT AUTHORITY, NEW DELHI



Odisha State Open University(OSOU), Sambalpur and National Disaster Management Authority (NDMA), Government of India have signed a Memorandum of Understanding in New Delhi on 6th January 2020 to develop Post-Graduate Diploma in Disaster Management and Certificate Programme in Relief Centre Management for disaster victims. The programs will be offered through online mode for students from all over the country. The aim of the project is to build the capacity of stake holders as well as common mass through online learning on various aspects of Disaster Resilience, Risk Mitigation, Disaster Preparedness and post disaster Rehabilitation and Resettlement. The training modules in the form of e-content and video on various aspects of Disaster Management will be available in the OSOU portal for anytime anywhere learning.

PG Diploma in Disaster Management will be having 32 Credits and shall be completed within a period of 12 months in four trimesters. The University is already offering similar programme through offline mode by providing printed self-learning material to the learner. The Certificate Programme in Relief Centre Management for Disaster victims will be an eight credit programme to be covered in three months.

Under the agreement financial support will be provided by the NDMA, Programme Design, Development and Delivery will be the responsibility of OSOU.

Dr Manas Ranjan Pujari, Registrar, OSOU signed the MOU at NDMA Headquarters in New Delhi.

MEMORANDUM OF UNDERSTANDING (MoU)

Between

**NATIONAL DISASTER MANAGEMENT AUTHORITY (NDMA),
MINISTRY OF HOME AFFAIRS
GOVERNMENT OF INDIA**

&

ODISHA STATE OPEN UNIVERSITY (OSOU) SAMBALPUR (ODISHA)

For

Implementation of the Project titles as **“Web Based Training”** under the other Disaster Management Project (ODMP).

1. This **Memorandum of Understanding (MoU)** is made on this day of **6th January, 2020** among NATIONAL DISASTER MANAGEMENT AUTHORITY (NDMA) and the **ODISHA STATE OPEN UNIVERSITY (OSOU) SAMBALPUR (ODISHA)** for implementation of the Project **“Web Based Training”** under the other Disaster Management Project (ODMP).
2. The aim of the project is to build the capacity of stake holders as well as common mass through online learning on various aspects of disaster resilience, risk mitigation related law etc, while the trainees need not to move from their respective locations. It would be done through various interactive online training modules.
3. A committee of minimum 02 experts one from the fields of Disaster and 01 from IT would be formed by OSOU. The Committee would thoroughly check and submit its report after testing and acceptance.
4. Following Programme/modules as proposed by OSOU will be run under this Project:

| Srl No | Course Name | Credits | Duration |
|--------|--|------------------------------|-----------|
| 01 | PG Diploma in Disaster Management | 04 Trimester (32 Credits) | 12 months |
| 02 | Certificate Programme on Relief Centre Management for Disaster victims | 08 Credits | 03 months |

Mou
6/1/2020

As Rajan
06/01/2020

5. Now the Parties hereto agree as follows:

Role of NDMA:

- a. Sponsoring and funding the Project (one time release).
- b. Provide technical support and assistance in developing training modules and imparting training to trainees.
- c. Review the performance of the project at periodic intervals with OSOU.

Role of OSOU

- a) Utilization of Fund released for imparting training observing due codal formalities prescribed in GFR/or other financial rules.
- b) Development of online training modules, course curriculum, question bank for imparting training related to Disaster and launching of Web learning platform, as per Gol guidelines in this regard.
- c) Obtaining required permissions/approval from concerned Ministry.
- d) Providing appropriate space for training and hosting of modules in their Servers.
- e) Submission of Utilization certificate.
- f) Unspent balance amount if any, would be refunded to NDMA along with Utilization Certificate.
- g) All the assets created in the proposed Project would be retained by OSOU.
- h) OSOU must include the tangible assets and its book value in their accounts/stock ledger as per Rule 233 of GFR 2017 for its accounting, maintenance and upkeep. A confirmation in this regard would be furnished to NDMA.

6. Cost of the Project

(a) Project Cost: **Rs 63 Lac** inclusive of GST

Note: The recurring expenditure on Human resources has been removed from the total expenditure.

7. Payment Terms of reference

OSOU will be released fund on completion of following milestones:-

| Milestone No | Time T0 (Project start time) | Target to be achieved | Amount to be released |
|--------------|------------------------------|--|-----------------------|
| #0 | T0 | ➤ Signing of MoU | Nil |
| #1 | T0+1 month | ➤ Preparation of Course curriculum and Syllabus | 40% of Total cost |
| #2 | T0+4 months | ➤ Preparation of platform for hosting of contents ➤ Preparation of e-contents and videos. ➤ Preparation of Question Bank | 30% of Total cost |
| #3 | T0+5 months | ➤ Launching of Web learning platform | 20% of Total cost |
| #4 | T0+6 months | ➤ Testing and acceptance | 10% of Total cost |

M. S. S.
6/1/2020

Shalujani
06/01/2020

8. Timeframe and Deliverables

| Srl No | Timeline (06 months) |
|--------|--|
| 1. | Signing of MoU |
| 2. | Preparation of Course curriculum and Syllabus |
| 3. | (a) Preparation of platform for hosting of contents (b) Preparation of e-contents and videos. (c) Preparation of Question Bank |
| 4. | Hosting of e-learning contents on Web learning platform |
| 5. | Testing and acceptance |

9. Monitoring

- Joint Advisor (Comm & IT) of NDMA** shall monitor for smooth coordination, and execution of the Project at NDMA.
- The **Dr. Manas Ranjan Pujari, Registrar of ODISHA STATE OPEN UNIVERSITY (OSOU) SAMBALPUR (ODISHA)** will monitor progress at OSOU. The physical and financial progress will be reported to NDMA quarterly after signing of MoU.

10. Resolution of Differences/Disputes:

Dispute/Difference, if any, arising in the implementation of the Project will be resolved through a process of consultation between the two Parties i.e., NDMA & OSOU. The decision of Member Secretary, NDMA shall be final in all such matters.

IN WITNESS WHEREOF the parties hereto have signed, sealed and delivered this Agreement on the day 6th January, 2020 in presence of:

NDMA

Signature

Name : Anurag Rana

Designation: Joint Advisor

(Authorized representative of NDMA)

A1 – Safdarjung Enclave, NDMA Bhawan,

New Delhi – 110029

Official Stamp

Signature (Witness)

Name : KK Rao
Designation: Assistant Advisor (Comm & IT Division)
(Authorized representative of NDMA)
National Disaster Management Authority
MHA, Govt. of India/New Delhi

OSOU

Signature

Name : Manas Ranjan Pujari

Designation : Registrar

(Authorized representative of OSOU)

Address: OSOU, G.M. University Campus,
Sambalpur, Odhsha

PIN - 768004

Official Stamp

Signature (Witness)

Name : Dheeraj Chandak (Potal)
Designation: Sr. Asstt. IT & Comm