

पूर्व क्षेत्रीय समिति
राष्ट्रीय अध्यापक शिक्षा परिषद्
(भारत सरकार का एक विधिक संस्थान)



Eastern Regional Committee
National Council for Teacher Education

(A Statutory Body of the Government of India)

Dt. 02/05/2016

Code No. ERCAPP3963 /45894

To,

The OSD / Correspondent,
Odisha State Open University,
Plot no - G.M. College Campus, Street no - Modipada,
Vill - Sambalpur Town, Po - Sambalpur,
Tehsil/Taluka - Sambalpur, Town/City - Sambalpur,
Dist - Sambalpur, Odisha - 768002

Sub. : Inspection of the Institution under Section 14 of NCTE Act 1993 for
B.Ed. (ODL Mode) Programme.

Sir/Madam,

In pursuance to the decision of ERC in 211th Meeting, it has been decided that your institution shall be inspected by a team of experts u/s of the NCTE Act 1993 with a view to assess the level of preparedness of the institution and also to verify the infrastructural & instructional facilities available in your institution as per the NCTE norms and standards for B.Ed.(Open and Distance Learning System) **It may be taken into note that it shall be the sole responsibility of the institution to ensure the correctness of the fact and the contents of its relevant records and infrastructural/instructional facilities which are to be verified by the Visiting Team as per NCTE Rules, Regulations and Norms & Standards thereof, if any of the document and contents related to infrastructure/instructional facilities produced by the institution before the VT/ERC/NCTE are found to be false or otherwise the NCTE shall take action as deemed fit under the provisions of the NCTE Act, Rules and Regulations and legal action.** A copy of NCTE Act, Rules & Regulations and norms & Standards thereof are also available on the NCTE website www.ncte-india.org and also in the ERC website www.ercncte.org.

2. You are therefore, now requested to be ready with the various infrastructural and instructional facilities as per the Norms and Standards 2014 prescribed by the NCTE. Inspection shall be caused on any day within 20 days from the date of this communication.

3. Visiting Team shall verify the infrastructural and instructional facilities available in your institution for the proposed/~~existing~~ **B.Ed.(ODL mode) Programme**. It is requested that original of all documents required under the relevant provisions of the NCTE Act, Rules and Regulations should be kept ready and made available to the Visiting Team during the time of inspection for verification of the same. The copies of the documents may also be handed over to the Visiting Team.

4. The institution shall be required to provide the building completion certificate as per the specified format (format enclosed) indicating that the building has been constructed as per approved building plan, the total land area (including khasra no. etc.) and the built up area thereon, at the time of inspection, along with the building completion certificate issued by the competent civil authority, if not submitted earlier. The videography of the institution needs to be done as per provisions in Regulation 7(8) of the NCTE Regulations 2014. The inspection will not be carried out if arrangements for videography are not made.

Video recordings should be submitted to the Visiting team on the spot immediately just after the inspection is completed. The institute shall make arrangements for videography at their own risk.

5. The institution is directed to handover the following documents to the visiting team member during inspection:

- (i) Original copy of NOC issued from affiliating/examining body.
- (ii) Original blue print of building plan approved by Govt Engineer indicating plot number, khata number, total land area and total built up area etc.
- (iii) Original site plan issued from Land Revenue Department.
- (iv) A clear copy of registered land documents in the name of institution/Society/Trust.
- (v) Original copy of building completion certificate issued by Govt. Engineer.
- (vi) Original copy of affidavit on Rs. 100/- stamp paper mentioning the details of land in the prescribed format.
- (vii) Notarized copy of Change of land use certificate.
- (viii) A clear copy of Non-encumbrance certificate.

6. The institution shall also submit an undertaking and essential data sheet as per format enclosed to the VT at the time of inspection of the institution in addition to all other document required by the VT.

7. The visiting team members will be paid TA/DA and other expenses by the NCTE. Hence institution should neither pay for accommodation nor any honorarium /gifts to the VT members. Any instances reported/received in this regard by the NCTE will be viewed seriously and would debar the institution from getting the recognition.

8. Any visiting team member demanding any favour from the institution during the inspection shall be brought to the notice of the Regional Director concerned immediately over phone/fax phone/email.

Yours faithfully,


Regional Director

Encl:

1. Proforma to be filled by the institution.
2. Format for building completion certificate
3. Undertaking

Copy to:

1. Inspection File
2. Institution File Application **ERCAPP3963**
3. The Accounts Section, ERC, NCTE, Bhubaneswar
4. Guard File